

**CENTRAL ISLIP PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MONTHLY MEETING MINUTES  
JANUARY 31, 2022**

**Present:**

**Norman Wagner, President**  
**Eileen Santangelo, Vice-President**  
**Dunia Mars, Secretary**  
**Sharon Pedraza, Trustee**  
**Sharon Dungee, Trustee**  
**Tara Kohles, Director**  
**Sharon Morgan, Treasurer**  
**Suzanne McGee, Recording Secretary**

President, Norman Wagner, called the meeting to order at 7:00 p.m. Vice-President Santangelo, led the Pledge of Allegiance.

A motion was made by Norman Wagner, seconded by Sharon Dungee to move to Executive Session to discuss the employment of a particular person.

The meeting reconvened at 7:17 p.m.

A motion was made by Sharon Dungee, seconded by Dunia Mars, to approve the minutes from the December Meeting. All present voting aye, motion carried.

**TREASURER'S REPORT**

Sharon Dungee moved, seconded by Eileen Santangelo, to approve the Outstanding Purchase Order Report from December 31<sup>st</sup>, in the amount of \$.44,565.77. All present voting aye, motion carried.

Dunia Mars moved, seconded by Sharon Dungee, to approve the following Abstract Reports:

- Abstract #35 on January 11<sup>th</sup>, in the amount of \$45,641.82
- Abstract #36 on January 25<sup>th</sup>, in the amount of \$90,855.11

All present voting aye, motion carried.

Sharon Dungee moved, seconded by Eileen Santangelo, to approve the following payroll distributions:

- December 7<sup>th</sup>, in the amount of \$81,967.39
- December 21<sup>st</sup>, in the amount of \$80,643.78

All present voting aye, motion carried.

A motion was made by Sharon Dungee, seconded by Eileen Santangelo, to approve the Treasurer's Report for December 2022 read as follows.

Beginning Balance	\$4,440,639.63
Receipts & Transfers	+\$154,426.49
Subtotal	\$4,595,066.12
Expenses & Transfers	- \$422,290.11
Ending Balance	\$4,172,776.01

All present voting aye, motion carried.

### **DIRECTOR'S REPORT**

Ms. Kohles advised the Board the library was approved for a \$5,000 Omnibus Cultural Programming grant through Legislator Samuel Gonzales' office.

The library welcomed over 2,200 new library card holders, which is an 84% increase over 2021. Ms. Kohles credited the staff for increase, due to their continued dedication to excellent patron service, updated collections and improved programming.

Suffolk County had three million e-book downloads, which reflects the increased demand. There has been a 25% increase in usage by Central Islip Library Patrons.

The public will vote on a budget increase, within the tax cap, on April 4th, and the proposal will be included in the next newsletter.

Ms. Kohles asked to reschedule the upcoming Board Meeting to Wednesday, March 1<sup>st</sup>, due to a scheduling conflict.

The library is unable to approve a Community Room Request that was received from an organization that is in Nassau County.

### **NEW BUSINESS**

Norman Wagner moved, seconded by Sharon Dungee, to proceed with the hearing for a Library Clerk on February 14<sup>th</sup>. A roll call vote was taken and all members present voted aye, motion carried.

Norman Wagner moved, seconded by Eileen Santangelo, to adopt the 2022-2023 budget to be presented to the taxpayers, reflecting a 2% increase. All present voting aye, motion carried.

Norman Wagner moved, seconded by Sharon Dungee, to approve the \$200 advertisement in the Central Islip High School Yearbook. All present voting aye, motion carried.

Norman Wagner moved, seconded by Sharon Dungee, to appoint Tyler Eugene, to the position of Page, at the hourly salary of \$17.96 effective February 1, 2023. All present voting aye, motion carried.

## **PUBLIC EXPRESSION**

A patron had a question regarding the yearbook advertisement. It was explained that this is an annual practice. It is a way for the library to congratulate the graduating seniors and to advertise the services the library offers the students as they progress in their academic and professional lives.

A patron requested that the library consider hosting more programs in Spanish for the Spanish-speaking patrons in the community.

A patron asked how to reserve the Community Room and she was advised on the process.

Eileen Santangelo moved, seconded by Norman Wagner, to adjourn the meeting at 7:32 p.m. The next meeting is scheduled for Wednesday, March 1, 2023, at 7:00 p.m. All present voting aye, motion carried.

Respectfully submitted,

Suzanne A. McGee  
Recording Secretary