

**CENTRAL ISLIP PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING MINUTES
DECEMBER 27, 2022**

Present:

Norman Wagner, President
Eileen Santangelo, Vice-President
Dunia Mars, Secretary - *Excused*
Sharon Pedraza, Trustee
Sharon Dungee, Trustee
Tara Kohles, Director
Sharon Morgan, Treasurer
Suzanne McGee, Recording Secretary

President, Norman Wagner, called the meeting to order at 5:02 p.m. Trustee, Sharon Dungee, led the Pledge of Allegiance.

A motion was made by Sharon Pedraza, seconded by Sharon Dungee, to approve the minutes from the November Meeting. All present voting aye, motion carried.

TREASURER'S REPORT

Sharon Dungee moved, seconded by Sharon Pedraza, to approve the Outstanding Purchase Order Report from November 30th, in the amount of \$67,025.36. All present voting aye, motion carried.

Sharon Dungee moved, seconded by Sharon Pedraza, to approve the following Abstract Reports:

- Abstract #33 on December 8th, in the amount of \$39,823.53
- Abstract #34 on December 21st, in the amount of \$72,840.09

All present voting aye, motion carried.

Sharon Dungee moved, seconded by Sharon Pedraza, to approve the following payroll distributions:

- November 9th, in the amount of \$89,723.04
- November 23rd, in the amount of \$83,577.74

All present voting aye, motion carried.

A motion was made by Eileen Santangelo, seconded by Sharon Dungee, to approve the Treasurer's Report for November 2022 read as follows.

Beginning Balance	\$4,883,983.17
Receipts & Transfers	+\$191,089.38
Subtotal	\$5,075,072.55
Expenses & Transfers	-\$634,432.92
Ending Balance	\$4,440,639.63

All present voting aye, motion carried.

DIRECTOR'S REPORT

Ms. Kohles advised the Board the library did not receive a management letter this year after receiving the auditor's report from Baldessari & Coster's review of the library's internal controls. This is a huge accomplishment and special thanks to Glen Tannenbaum and the Business Office staff for their arduous work and diligence in continually improving the library's financial operations and procedures.

BUDGET & TRUSTEE VOTE DAY

The common Suffolk County Library Budget and Trustee Vote Day has been set for Tuesday, April 4, 2023. Ms. Kohles is requesting a motion to adopt that date for our library vote and election as well. Trustee Santangelo is up for reelection this year.

Ms. Kohles is requesting a motion to approve the purchase of a ¼ page Journal Ad for the NAACP Legacy Gala in the amount of \$150.

The Board was advised there are Outside programs for their approval.

The library now has a new logo, created by the branding committee. It represents the ever-evolving library and its connection with the community. The committee is working on the website, which will be launched March 2023.

In response to messages from the suggestion box, Norman Wagner suggested perhaps the library could adopt a 'have a book take a book' style program.

NEW BUSINESS

Sharon Dungee moved, seconded by Sharon Pedraza, to accept the Independent Auditor's Report as presented. All present voting aye, motion carried.

Norman Wagner moved, seconded by Sharon Dungee, to approve all Outside Programs for payment as presented. All present voting aye, motion carried.

Sharon Dungee moved, seconded by Norman Wagner, to approve Tuesday, April 4, 2023 as the Trustee Election and Budget Vote Date. All present voting aye, motion carried.

Sharon Dungee moved, seconded by Norman Wagner, to adjourn the meeting at 5:12 p.m. The next meeting is scheduled for Tuesday, January 31, 2023, at 7:00 p.m. All present voting aye, motion carried.

Respectfully submitted,

Suzanne A. McGee
Recording Secretary