

**CENTRAL ISLIP PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING MINUTES
AUGUST 30, 2022**

Present:

Mr. Norman Wagner, President
Ms. Eileen Santangelo, Vice-President
Ms. Dunia Mars, Secretary
Ms. Sharon Pedraza, Trustee
Ms. Sharon Dungee, Trustee
Ms. Tara Kohles, Director
Ms. Sharon Morgan, Treasurer
Ms. Suzanne McGee, Recording Secretary

President, Norman Wagner, called the meeting to order at 7:00 p.m. Trustee, Eileen Santangelo, led the Pledge of Allegiance.

Ms. Kohles advised the Board there are two presentations this evening:

- Energy Upgrade – BBS presented their results after completing an energy audit and detailing areas where the library can improve energy efficiency.
- Interior Renovation –BBS Architecture presented a plan for a redesigned library interior, including a state of the art Teen room and Makerspace space, Adult Reference area and technological updates, renovated public restrooms and the addition of five meeting rooms.

The Board thanked the representatives for their presentations.

TREASURER’S REPORT

Eileen Santangelo moved, seconded by Dunia Mars, to approve the Outstanding Purchase Order Report from July 31st in the amount of \$217,157.34. All present voting aye, motion carried.

Sharon Dungee moved, seconded by Dunia Mars, to approve the following Abstract Reports:

- Abstract #25 on August 11th, in the amount of \$38,256.81
- Abstract #26 on August 28th, in the amount of \$106,039.52

All present voting aye, motion carried.

Dunia Mars moved, seconded by Sharon Pedraza, to approve the following payroll distributions:

- July 2nd, in the amount of \$102,604.22
- July 16th, in the amount of \$87,148.11

All present voting aye, motion carried.

A motion was made by Dunia Mars, seconded by Sharon Dungee, to approve the Treasurer’s

Report for June 2022 read as follows.

Beginning Balance	\$5,509,062.44
Receipts & Transfers	+\$1,172,204.89
Subtotal	\$6,681,267.33
Expenses & Transfers	- \$423,322.65
Ending Balance	\$6,257,944.68

All present voting aye, motion carried.

A motion was made by Dunia Mars, seconded by Sharon Dungee, to approve the Treasurer's Report for July 2022 read as follows.

Beginning Balance	\$6,257,944.68
Receipts & Transfers	+\$296,350.69
Subtotal	\$6,554,295.37
Expenses & Transfers	- \$643,031.31
Ending Balance	\$5,911,264.06

All present voting aye, motion carried.

DIRECTOR'S REPORT

Ms. Kohles advised the Board that the library was nominated by Assemblyman Phil Ramos and ultimately was chosen to receive \$125,000 in capital funding from the State and Municipal Facilities Program (SAM) Program. These funds are for capital costs associated with the creation of a Black Heritage and Local History center in the library.

NEW BUSINESS

Sharon Dungee moved, seconded by Eileen Santangelo, to appoint Naeem Mathis to the position of Part-Time Guard at the hourly salary of \$21.75. All present voting aye, motion carried.

Sharon Dungee moved, seconded by Eileen Santangelo, to appoint Karina Caballero to the position of Part-Time Page at the hourly salary of \$18.50. All present voting aye, motion carried.

Eileen Santangelo moved, seconded by Dunia Mars, to appoint Sean O'Brien to the position of Part-Time Library Trainee-Teen Services, at an hourly salary of \$24.97 effective September 5th. All present voting aye, motion carried.

Norman Wagner moved, seconded by Sharon Dungee, to appoint Kasey Doherty to the position of Part-Time Library I-Teen Services, at an hourly salary of \$26.65 effective September 5th. All present voting aye, motion carried.

Dunia Mars moved, seconded by Eileen Santangelo, to appoint Toni-Ann Buscarino to the position of Full-Time Librarian I-Children's Services, at an annual salary of \$66,495 effective September 5th. All present voting aye, motion carried.

Eileen Santangelo moved, seconded by Norman Wagner, to approve the payment of all Outside Programs. All present voting aye, motion carried.

Norman Wagner moved, seconded by Dunia Mars, voted to approve the Community Room

Requests by Outside Organizations as presented. All present voting aye, motion carried.

Norman Wagner moved, seconded by Dunia Mars, to adopt the Collection Development Policy as presented. All present voting aye, motion carried.

Norman Wagner moved, seconded by Sharon Dungee, for the Central Islip Public Library to hereby authorize Library Director Tara Kohles to enter into a contract with BBS for the purpose of an interior renovation project at a cost not to exceed \$2,900,929. All present voting aye, motion carried.

Dunia Mars moved, seconded by Norman Wagner, to approve the resolution of BBS to solicit requests for Proposals for Comprehensive Energy Audits on behalf of the Central Islip Public Library. All present voting aye, motion carried.

Dunia Mars moved, seconded by Sharon Dungee, to adjourn the meeting at 8:16 p.m. The next meeting is scheduled for Tuesday, September 27, 2022, at 7:00 p.m. All present voting aye, motion carried.

Respectfully submitted,

Suzanne A. McGee
Recording Secretary