

**CENTRAL ISLIP PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MONTHLY MEETING MINUTES  
FEBRURY 22, 2022**

**Present:**

**Mr. Norman Wagner, President**  
**Ms. Eileen Santangelo, Vice-President**  
**Ms. Dunia Mars, Secretary**  
**Ms. Sharon Pedraza, Trustee - *Absent***  
**Ms. Sharon Dungee, Trustee**  
**Ms. Tara Kohles, Director**  
**Ms. Sharon Morgan, Treasurer**  
**Ms. Suzanne McGee, Recording Secretary**

President, Norman Wagner, called the meeting to order at 6:01 p.m. Trustee, Eileen Santangelo, led the Pledge of Allegiance.

A motion was made by Dunia Mars, seconded by Sharon Dungee, to approve the minutes from the January Meeting. All present voting aye, motion carried.

**TREASURER'S REPORT**

Dunia Mars moved, seconded by Sharon Dungee, to approve the Outstanding Purchase Order Report in the amount of \$123,725.27. All present voting aye, motion carried.

Sharon Dungee moved, seconded by Dunia Mars, to approve the following Abstract Reports:

- February 8<sup>th</sup>, in the amount of \$32,825.17
- February 15<sup>th</sup>, in the amount of \$78,288.24

All present voting aye, motion carried.

Sharon Dungee moved, seconded by Eileen Santangelo, to approve the following payroll distributions:

- January 5<sup>th</sup>, in the amount of \$56,226.10
- January 19<sup>th</sup>, in the amount of \$72,099.82
- All present voting aye, motion carried.

A motion was made by Dunia Mars, seconded by Eileen Santangelo, to approve the Treasurer's Report for January 2022 read as follows.

Beginning Balance	\$4,701,616.08
Receipts & Transfers	+\$594,246.26
Subtotal	\$5,295,862.34
Expenses & Transfers	-\$676,662.84
Ending Balance	\$4,619,199.50

All present voting aye, motion carried.

## **DIRECTOR'S REPORT**

The library renovation is continuing. Ms. Kohles met with representatives from BBS Architecture to discuss further updates.

The library has implemented digital software called Library Calendar. Community Room requests can be submitted online, and patrons will be able to register for programs and events electronically. The program will streamline multiple processes.

Ms. Kohles would like to hire a part time Library Clerk. Trustee Dungee is pleased with the hiring of a bilingual staff member as it reflects the community we serve.

## **NEW BUSINESS**

Sharon Dungee moved, seconded by Dunia Mars, to approve outside Programs as presented. All present voting aye, motion carried

Norman Wagner moved, seconded by Eileen Santangelo, to approve all Community Room Requests, including the requests from CODA. All present voting aye, motion carried.

Norman Wagner moved, seconded by Dunia Mars, to approve Elda Cruz as a Part-Time Library Clerk, at an hourly rate of \$18.50 to start on February 23<sup>rd</sup>. All present voting aye, motion carried.

Dunia Mars moved, seconded by Sharon Dungee, to adjourn the meeting at 6:14 p.m. The next meeting is scheduled for Tuesday, March 29, 2022, at 7:00 p.m.

Respectfully submitted,

Suzanne A. McGee  
Recording Secretary