

CENTRAL ISLIP PUBLIC LIBRARY

DONATED MATERIALS POLICY

The library reserves the right to refuse donated materials due to space limitations and when items are not in suitable condition to add to the library's collection. Library staff will not place a value on or evaluate the condition of accepted donated items. (See IRS Publication 561, *Determining the value of donated property.*)

When we do not add donated items to the collection, they may be offered to the Friends of the Library for their book sales. Proceeds from these sales benefit the library. Ultimately items not sold or placed in our collection are discarded.