

**CENTRAL ISLIP PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING MINUTES
OCTOBER 29, 2019**

Present:

Mr. Norman Wagner, President
Ms. Eileen Santangelo, Vice-President
Ms. Dunia Mars, Secretary
Ms. Sharon Pedraza, Trustee
Ms. Sharon Dungee, Trustee
Mr. Paul Facchiano, Director
Ms. Sharon Morgan, Treasurer
Ms. Suzanne McGee, Recording Secretary

Board President, Norman Wagner, called the meeting to order at 7:06 p.m. Vice-President Eileen Santangelo led the Pledge of Allegiance.

A motion was made by Eileen Santangelo, seconded by Dunia Mars, to approve the minutes from the September Monthly Meeting. All present voting aye, motion carried.

TREASURER'S REPORT

Dunia Mars moved, seconded by Norman Wagner, to approve the Outstanding Purchase Orders:

- September 27th, in the amount of \$8,937.99
- October 18th, in the amount of \$20,899.68

All present voting aye, motion carried.

Dunia Mars moved, seconded by Sharon Pedraza, to approve the following Abstract Reports:

- September 27th, in the amount of \$100,732.76
- October 17th, in the amount of \$92,452.41
- October 21st, in the amount of \$31,179.71

All present voting aye, motion carried.

A motion was made by Eileen Santangelo, seconded by Sharon Pedraza, to approve the Treasurer's Report for August and September 2019 read as follows:

Beginning Balance	\$5,720,168.31
Receipts & Transfers	+ \$177,623.44
Subtotal	\$5,897,791.75
Expenses & Transfers	- \$395,647.42
Ending /Beginning Balance	\$5,502,144.33
Receipts & Transfers	+ \$126,613.62
Subtotal	\$5,628,757.95
Expenses & Transfers	- \$402,100.34
Ending Balance	\$5,226,657.64

All present voting aye, motion carried.

Sharon Dungee moved, seconded by Norman Wagner, to approve the following payroll distributions:

- August 9th, in the amount of \$63,369.12
- August 23rd, in the amount of \$58,938.16
- September 6th, in the amount of \$59,006.66
- September 20th, in the amount of \$58,668.66

All present voting aye, motion carried.

DIRECTOR'S REPORT - BUILDINGS & GROUNDS

Mr. Facchiano received word from Worker's Compensation an employee issue was resolved. Other items in his report need not be addressed.

PROGRAMS & A.V. ROOM REQUESTS

The library received a request from the Girl Scouts for a Jr. Meeting on November 22nd and December 13th from 6:00 – 7:00 pm. All others are listed on the Director's Report.

NEW BUSINESS

Eileen Santangelo moved, seconded by Sharon Dungee, to hire Keilani Wilhelm as a Part-Time Circulation Clerk at the rate of \$10/hour. All present voting aye, motion carried.

Dunia Mars moved, seconded by Sharon Dungee, to approve the hiring of a Library Assistant, Christine Murray, at a pay rate of \$22,594. All present voting aye, motion carried.

Eileen Santangelo moved, seconded by Sharon Dungee, to approve Alexander Navarro at a rate of \$10.20/hour, as a Part-Time Custodian. All present voting aye, motion carried.

Eileen Santangelo moved, seconded by Sharon Pedraza, to approve the Programs and Community Room Requests submitted, including the Girl Scouts. All present voting aye, motion carried.

Sharon Pedraza moved, seconded by Sharon Dungee, to approve the December meeting date of the 30th at 7:00 p.m. The website will be updated with the information. All present voting aye, motion carried.

PUBLIC EXPRESSION

A patron asked about having a fax machine available to the public. Mr. Facchiano will look into it and speak with Adept about an IP Fax machine on the library network.

There being no further business, Eileen Santangelo moved, seconded by Sharon Dungee, to adjourn the meeting at 7:29 p.m. The next meeting was scheduled for November 26th at 7:00 p.m.

Respectfully submitted,

Suzanne A. McGee
Recording Secretary