

**CENTRAL ISLIP PUBLIC LIBRARY
BOARD OF TRUSTEES
MONTHLY MEETING MINUTES
DECEMBER 30, 2019**

Present:

Mr. Norman Wagner, President
Ms. Eileen Santangelo, Vice-President
Ms. Dunia Mars, Secretary
Ms. Sharon Pedraza, Trustee
Ms. Sharon Dungee, Trustee
Mr. Paul Facchiano, Director
Ms. Sharon Morgan, Treasurer - *Excused*
Ms. Suzanne McGee, Recording Secretary

The President, Norman Wagner, called the meeting to order at 7:10 p.m. Vice-President, Eileen Santangelo led the Pledge of Allegiance.

A motion was made by Eileen Santangelo, seconded by Sharon Dungee, to approve the minutes from the November Monthly Meeting. All present voting aye, motion carried.

TREASURER'S REPORT

Eileen Santangelo moved, seconded by Sharon Pedraza, to approve the Outstanding Purchase Order from December 17th, in the amount of \$31,652.78. All present voting aye, motion carried.

Sharon Dungee moved, seconded by Sharon Pedraza, to approve the following Abstract Reports:

- December 13th, in the amount of \$16,833.04
- December 19th, in the amount of \$80,579.35

All present voting aye, motion carried.

Sharon Dungee moved, seconded by Sharon Pedraza, to approve the following payroll distributions:

- November 1st, in the amount of \$60,929.29
- November 15th, in the amount of \$64,133.50
- November 29th, in the amount of \$61,707.78

All present voting aye, motion carried.

Motion was made by Eileen Santangelo, seconded by Norman Wagner, to approve the Treasurer's Report for November 2019 read as follows:

| | |
|----------------------|----------------|
| Beginning Balance | \$4,952,094.63 |
| Receipts & Transfers | + \$129,254.34 |
| Subtotal | \$5,081,348.97 |
| Expenses & Transfers | - \$564,355.01 |
| Ending Balance | \$4,516,993.96 |

All present voting aye, motion carried.

DIRECTOR'S REPORT – BUILDINGS & GROUNDS

Mr. Facchiano conducted meetings with staff, contractors, and vendors.

The Director advised that the electricity was out in the library for a short time due to a blown transformer.

Contractors are finishing the work on illuminating the flag area at the front of the building.

There was a false positive on the alarm, Tyco addressed it.

Mr. Facchiano stated there was a minor auto accident in the front lot on December 17th between two patrons.

OPERATIONS

As per the Director the Tax Cap information has been submitted online for last year's budget.

Seethroughny.net contacted the library for a copy of the current collective bargaining agreement; the Director sent the signed MOA and the prior approved contract and informed them he would send the new contract once it was officially approved.

The library received a \$5,000 Cultural Grant from Legislator Gonzalez for programming.

The SCLS budget was finalized and the increase is approximately \$750.

Mr. Facchiano advised that a text copy of the CSEA contract was found by Jay Diaz, edited and forwarded to attorney Kevin Seaman.

It was stated that on August 3rd the MOA was signed and on December 5th CSEA sent a letter to the library requesting the status of the increases. The Board motioned the funds would be released immediately.

The Director stated the newsletter is complete for the first quarter of 2020.

Mr. Facchiano would like to give the security guards tablets that display the security cameras within the library system. He would like to start with two tablets that would supplement the rounds the guards do.

The library has 30 replacement hotspot devices and the Director streamlined the contract agreement with the following information:

- One Per household
- Must be 18 or older
- Must have a valid library card
- Fines are reduced to \$1 per day
- \$100 fine if a device is not returned
- Devices may be renewed

PERSONNEL

Mr. Facchiano would like to promote Julia Sukhu from Trainee to Library I.

PROGRAMS & A.V. ROOM REQUESTS

The Snowflake lighting on December 4th was wonderful. Trustee Dungee suggested some logistical changes for the future.

The Director distributed the flier on the NAACP legacy gala

Trending library topic is about MSW students interning at libraries. Trustee Dungee suggested conducting some mental health programs.

NEW BUSINESS

Dunia Mars moved, seconded by Sharon Dungee, to approve the SCLS budget. All present voting aye, motion carried.

Dunia Mars moved, seconded by Sharon Dungee, to approve the Julia Sukhu as a Librarian I, at a salary of \$20.65. All present voting aye, motion carried.

Dunia Mars moved, seconded by Sharon Pedraza, to approve the Programs and A.V. Requests on the Director's Report. All present voting aye, motion carried.

PUBLIC EXPRESSION

CSEA LRS Mr. Diaz advised that he would email Mr. Facchiano regarding minor changes to the MOA.

Mr. Serrano stated there will be a leadership Program hosted at the Sisters of St. Joseph's campus in February. They are looking to acquire 18 representatives ages 16-21.

There being no further business, Eileen Santangelo moved, seconded by Sharon Pedraza, to adjourn the meeting at 8:09 p.m. The Board came out of Executive Session at 8:25 p.m. The next meeting was scheduled for January 28th at 7:00 p.m.

Respectfully submitted,

Suzanne A. McGee
Recording Secretary